



**MAYOR'S ADVISORY TASK FORCE ON
AT-GRADE RAIL CROSSINGS ALTERNATIVES ANALYSIS
Edmonds City Hall Brackett Conference Room (Third Floor)**

December 10, 2015

The meeting was called to order at 10:01 a.m. by Co-Chair Nelson in the Edmonds City Hall Brackett Conference Room, 250 5th Avenue North, Edmonds.

TASK FORCE MEMBERS PRESENT

Michael Nelson, Co-Chair
Jim Orvis, Co-Chair
Kirk Greiner, Edmonds Resident
Cadence Clyborne, Edmonds Resident
Phil Lovell, Edmonds Resident
Joy Munkers, Community Transit
Jodi Mitchell, Sound Transit (participated by phone)

TASK FORCE MEMBERS ABSENT

Lynne Griffith, WSDOT – Ferries Division
Lorena Eng, WSDOT
Rick Wagner, BNSF

CITY STAFF PRESENT

Patrick Doherty, Econ. Dev & Comm. Serv. Dir.
Phil Williams, Public Works Director
Rob English, City Engineer
Bertrand Hauss, Transportation Engineer
Jeannie Dines, Recorder

CONSULTANTS PRESENT

Rick Schaefer, Tetra Tech

OTHER GUESTS PRESENT

Ian Sterling, WSDOT

I. Review and Approval of 11/12/15 Meeting Summary

Task Force Member Greiner moved, seconded by Task Force Member Clyborne, to approve the 11/12/15 meeting summary. Motion carried unanimously.

II. Review of Advisory Task Force Extended Meeting Calendar

Co-Chair Orvis explained the extended agenda represents meeting dates on the 2nd and 4th Thursdays with topics based on the timeline. It is intended to verify availability for meeting dates and highlight a change in the date of January's open house. It was agreed the extended agenda would be reissued when any dates are changed. Suggestions included:

- Add check-in dates with Council to the Associated Milestones column
- Add slack to Council check-in dates

III. Discussion of First Public Meeting Outcomes

Mr. Schaefer thanked task force members for assisting at the public meeting. Task force members and staff agreed the summary of the public meeting accurately captured comments made at the meeting. Mr. Schaefer reported on visitors to the online open house and provided an email that has been distributed to invite the public to the online open house. The opportunity to comment via the website will remain after the online open house closes (December 11). Additional content will be added to the website within the next 1-2 weeks.

Discussion followed regarding whether the citywide mailing was needed for future meetings, the possibility of a less formal structure for the next open house such as sessions on different evenings or during the day and evening, and whether an open house format was the most effective way to review options and evaluation criteria. Suggestions from members and staff included:

- Provide hardcopy of survey at City Hall and library with address to return for those who do not utilize email
- Provide periodic briefings during an open house or have one station where an overview is provided
- Build email list via return of surveys

IV. Briefing on Existing Conditions Baseline Report Status and Information Sources

Mr. Schaefer referred to the Sources of Information for Affected Environment Documentation and invited members and staff to inform him if there was other information available that was not included on this list. He described their ability to do mobile scanning/surveying by driving an area, accident data available from the police department, and information being gathered regarding hazardous materials, cultural resources, and sea level rise.

He reviewed response data provided by Fire District 1 including number of incidents by response time and number of incidents by time of day. The data will be used to identify types of response, cancelled calls, etc. and further investigation will be done with FD1 regarding the cause of extended response times. Additional sources of information to be obtained include:

- Community Transit and Sound Transit routing, ridership, destinations, trip levels, etc.
- BNSF data
- King County's evaluation of soil conditions and slope conditions at the south end
- Soil conditions studies done by Landau and Reid Middleton for the City and the Port
- Report done for Edmonds Community/Senior Center regarding sea level rise

V. Discussion on Level 1 Screening Process (Draft Criteria, Solution Concepts)

Mr. Schaefer reviewed the Edmonds Waterfront Access Study Draft Level 1 Screening including solution concepts identified to date (via the team and public outreach) and screening criteria. He invited members to contact him with any additional criteria, etc. by the end of December.

Members reviewed the screening criteria and suggested additional criteria. Discussion followed regarding constructability of solution concepts, additional dwell time in the Edmonds-Kingston schedule in part to accommodate rail, issues created by pedestrians exiting the ferry, creating a numerical scoring of solution concepts as screening progresses, cost estimates in Level 1 versus Level 2, feasibility of funding, separating short term and long term solutions, phrasing of criteria, intent of January and March open houses, and the federal FAST (Fixing America's Surface Transportation)

Act as a possible source of funding. For the next meeting, it was suggested Mr. Schaefer provide a sample evaluation of 1-2 alternatives.

VI. Next Meeting – 1/14/16 – Suggested Agenda Items

- Review of refined Level 1 versus Level 2 evaluation
- Mock up example of evaluation
- Discuss preparation for next open house (tentatively scheduled for Wednesday, January 27)
- Finalize Purpose and Need Statement

VII. Adjourn

The meeting was adjourned at 11:29 a.m.