



**MAYOR'S ADVISORY TASK FORCE ON
AT-GRADE RAIL CROSSINGS ALTERNATIVES ANALYSIS
Edmonds City Hall Brackett Conference Room (Third Floor)**

April 14, 2016

The meeting was called to order at 10:03 a.m. by Co-Chair Mike Nelson in the Edmonds City Hall Brackett Conference Room, 250 5th Avenue North, Edmonds.

TASK FORCE MEMBERS PRESENT

Michael Nelson, Co-Chair
Jim Orvis, Co-Chair
Kirk Greiner, Edmonds Resident
Cadence Clyborne, Edmonds Resident
Phil Lovell, Edmonds Resident
Rick Wagner, BNSF
Lorena Eng, WSDOT
Jodi Mitchell, Sound Transit (by phone)

TASK FORCE MEMBERS ABSENT

Joy Munkers, Community Transit
Lynne Griffith, WSDOT – Ferries Division

CITY STAFF PRESENT

Patrick Doherty, Econ. Dev & Comm. Serv. Dir.
Phil Williams, Public Works Director
Rob English, City Engineer
Bertrand Hauss, Transportation Engineer
Jeannie Dines, Recorder

CONSULTANTS PRESENT

Rick Schaefer, Tetra Tech
Katie DeLeuw, EnviroIssues
Sandy Glover, Parametrix
Chuck Pernel, Tetra Tech Consultant Team

OTHER GUESTS PRESENT

Nichole McIntosh, WSDOT- Ferries Division

Councilmember Nelson added Federal Grant Request as Agenda Item II and renumbered the remaining items.

I. Review and Approval of Meeting Summaries

- **February 25, 2016**

TFM Lovell moved to approve the February 25, 2016 meeting summary as amended. TFM Wagner seconded the motion. Motion carried (7-0-1) TFM Clyborne abstaining.

- **March 10, 2016**

TFM Clyborne moved to approve the March 10, 2016 meeting summary. TFM Greiner seconded the motion. Motion carried unanimously.

II. Federal Grant Request

Mr. Williams reported the federal FAST (Fixing America's Surface Transportation) Act will have a number of grant programs to distribute \$405 billion over 5 years FOR projects that satisfy the criteria. Criteria for first grant program, FASTLANE (Fostering Advancements in Shipping and Transportation for the Long-Term Achievement of National Efficiencies) was released recently. This is a potential source of funds for continuing this project such as environmental review, preliminary design, etc. in preparation for applying for design and construction funds in the future. Grant applications are due at midnight tonight. The grant application describes the problem a project would address as a specific project has not yet been identified.

Mr. Schaefer and Mr. Williams described the consultant team's development of a cost estimate for the grant, opportunity for other federal funds, and maximum federal participation in a project. Mr. Williams offered to provide task force members a copy of the grant application after it is submitted.

Co-Chair Orvis advised the intent of this agenda item was to inform the task force of the grant application as there is an article in the newspaper and task force members may receive questions. Discussion followed regarding letters of support provided by WSDOT and Sound Transit, when the results of the grant application will be available, and whether to consider the potential grant in the process.

Co-Chair Nelson relayed the City Council approved funding for a federal lobbyist to assist with federal grants. Mr. Williams said the lobbyist strongly recommended submitting an application for the FASTLANE grant despite the less-than-perfect timing of this funding opportunity.

III. Approve Outcomes of Level 1 Screening Process

Mr. Schaefer explained the consultant team updated the matrixes (Draft Level 1 Concepts Moving Forward to Level 2 Alternatives Analysis and Concepts Not Considered Further/Do Not Address Purpose & Need), incorporating task force members' comments/decisions. The Concept Evaluation Sheets (cut sheets) describe how each concept was evaluated using the seven criteria and disposition of the concept at the conclusion of deliberation. Task force members' suggestions included:

- Enhance Underpass 4 description similar to Underpass 1
- Put Underpass 4 and 1 under one category
- Make the Solution Concepts description less technical
- Add pedestrian (on-foot) emergency personnel access to description

Discussion included information to be provided and the format of the next public meeting, opportunity for public feedback on the 13 projects at the public meeting, providing detailed disposition at the public meeting for the projects not being considered further, whether to include degree of difficulty in the matrix, increased benefit as well as cost of ferry terminal modifications, concern with the number "not very well" ratings for several projects, concern Ferry 3 and 4 do not address local traffic, and ability to improve local traffic by separating ferry traffic.

TFM Lovell moved to approve the list of 13 to carry on to Level 2. TFM Clyborne seconded the motion. Motion carried unanimously.

IV. Preparations for April 28 Public Meeting

It was agreed that prior to the public meeting the consultant would provide the task force, 1) a revised list of the 13 solution concepts with descriptions and without the scoring, 2) cut sheets for each project with photo or sketch, separated between projects moving forward and not moving forward and a clear statement regarding why a project was not moving forward.

a. Review Draft Level 2 Evaluation Criteria

Ms. Glover distributed the Level 2 evaluation criteria, explaining in Level 2 the 13 projects are hybridized into 9-10 projects.

(Co-Chair Orvis left the meeting at 11:09 a.m.)

Mr. Schaefer reviewed the Level 2 evaluation criteria, explaining the shift to more detail in Level 2 with criteria to distinguish between the alternatives with regard to level of service, capacity, costs, etc. Task force members and staff reviewed the Level 2 evaluation criteria and offered the following comments/suggestions/questions:

- Whether to use a 1-5 rating system
- Whether to weight the criteria
- Criteria 4 – whether to include freight
- Criteria 6 – change to read, “Is the alternative consistent with/accommodated by existing and future operations of planned stakeholder service improvements?”
- Criteria 7 – whether to combine affordable and permissible
- Criteria 7 – change “affordable” to “fundable”
- Criteria 11 – concern with this being the last criteria
- Criteria 11 – change “avoids” to “minimizes”
- Criteria 11 – change “provides better use of parks...” to “preserves use of parks...”

It was the consensus of the task force to reschedule the public meeting to May 12.

b. Review Level 2 Alternatives Development

Ms. Glover distributed photos of the Level 2 Alternatives, advising in Level 2 the alternatives have new, more descriptive names. She will email task force members the photographs as well as a description of how the new projects correspond to the list of 13 projects.

V. Next Meeting

Next meeting is April 28, 2016.

VI. Adjourn

The meeting was adjourned at 11:45 a.m.