



**MAYOR'S ADVISORY TASK FORCE ON
AT-GRADE RAIL CROSSINGS ALTERNATIVES ANALYSIS
Edmonds City Hall Brackett Conference Room (Third Floor)**

January 14, 2016

The meeting was called to order at 10:04 p.m. by Co-Chair Michael Nelson in the Edmonds City Hall Brackett Conference Room, 250 5th Avenue North, Edmonds.

TASK FORCE MEMBERS PRESENT

Michael Nelson, Co-Chair
Kirk Greiner, Edmonds Resident
Cadence Clyborne, Edmonds Resident
Phil Lovell, Edmonds Resident
Joy Munkers, Community Transit
Rick Wagner, BNSF (participated by phone)
Lorena Eng, WSDOT
Jodi Mitchell, Sound Transit

TASK FORCE MEMBERS ABSENT

Jim Orvis, Co-Chair
Lynne Griffith, WSDOT – Ferries Division

CITY STAFF PRESENT

Phil Williams, Public Works Director
Rob English, City Engineer
Bertrand Hauss, Transportation Engineer
Jeannie Dines, Recorder

CONSULTANTS PRESENT

Rick Schaefer, Tetra Tech
Katie DeLeuw, EnviroIssues
Sandy Glover, Parametrics

I. Task Force Extended Agenda

Mr. Schaefer reviewed the updated Task Force Extended Agenda and requested task force members identify any conflicts.

II. Final Purpose & Need Statement

Mr. Schaefer recalled at the last meeting the task force requested a final Purpose and Need Statement for task force approval. He explained the intent is for the Purpose and Need Statement to be relatively brief and to provide details in the Existing Conditions Baseline Report.

Discussion followed regarding language in the Emergency Services Access section and rationale for the language, whether accidents cited occurred at the time of train crossings, traffic signal intertie with at-grade crossing signals, moving accident data to the Existing Conditions Report, documented cases in the past of delayed emergency response and emergency personnel having to crawl through trains, desire for more reliable emergency response to the west side of the tracks, and concern with language in the Disconnection to Downtown paragraph.

It was agreed Mr. Schaefer would summarize the three paragraphs on page 2 of the Purpose and Need Statement (Emergency Services Access section) regarding delayed emergency response to the west side of the tracks and distribute a recommended final draft to task force members via email for their input prior to the open house.

III. Level 1 Screening Criteria

Mr. Schaefer referred to Table 3: Preliminary Review of Solution Concepts with Purpose & Need, explaining the 40 solution concepts include ideas from prior studies/analyses, public input, and those originated by the team. He distributed and reviewed a sample Level 1 analysis that includes criterion, rating, possible weighting, result and reasoning. The list of solution concepts and the aerial photograph identifying their locations will be shared at the January 27 open house but the preliminary evaluation matrix will not.

Discussion followed regarding deleting solutions with more than one red rating, not omitting any solutions until the task force has an opportunity to do its analysis, the consultant providing recommendations regarding solutions not to consider further, honoring transparency to the community, input from the task force regarding feasibility, adding weighting to feasibility, definition of feasibility, identifying projects with a fatal flaw with black, order of the preliminary review and Level 1 analysis, and aspects that will be considered in Level 2 screening.

It was agreed the task force would evaluate the solution concepts at the February 11 meeting:

- Begin with identifying projects to eliminate
- Longer workshop type meeting with food
- Consultant to provide:
 - Descriptions of solution concepts
 - Input from January 27 open house and online open house

IV. Next Open House Meeting Agenda (Thursday, January 27)

Ms. DeLeuw advised a project email update has been distributed and flyers are being distributed. She provided flyers for task force members to distribute. She explained the purpose of the January 27th open house is to report back to the community what we heard, provide the comprehensive list of solution concepts before any analysis has been done and present the refined screening criteria. An online open house will begin a couple days before the actual open house and close February 12th.

Discussion followed regarding the format and information/materials that will be provided at the open house.

V. Adjourn

The meeting was adjourned at 11:14 a.m.