

## Minutes

### PARKS, PLANNING AND PUBLIC WORKS COMMITTEE MEETING July 8, 2014

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#### **Elected Officials Present**

Councilmember Joan Bloom

#### **Staff Present**

Phil Williams, Public Works Director

Rob English, City Engineer

Shane Hope, Development Services Director

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The meeting was called to order at 6:02 p.m.

**A. Authorization to Amend Interlocal Agreement with Snohomish County for "Urban County" Regualification with HUD**

Ms. Hope explained this agreement has been in place for many years; HUD is requiring Snohomish County to requalify as an urban county for funding purposes which requires participating cities to execute an amendment to the existing agreement. The proposed amendment adds a new grant program, updates language regarding the Fair Housing Act and other minor amendments. The amendment was to have been approved by July 10; Snohomish County agreed to extend the date to July 15.

Action: Schedule for full Council.

**B. Authorization for the Mayor to sign a Professional Services Agreement with Murray, Smith & Associates for design services for the 2015 Sewerline Replacement Project**

Mr. English explained a RFQ was issued in March 2014 and 7 engineering firms responded. Following a selection process, Murray, Smith and Associates was selected to design plans and contract documents for the project. The scope of work includes seven locations; some are spot repairs, others are pipe replacements. The overall contract is approximately \$321,000 including a \$35,000 management reserve and \$25,000 for a sub-consultant to negotiate easement acquisitions. Mr. English and Mr. Williams responded to questions regarding the difference between a bid process and a RFQ, what the contingency fund would be used for, the City's project manager, and how "as needed" tasks are determined.

A future budget amendment will be required. The intent is to begin design earlier so projects can be bid early in 2015.

Action: Schedule on Consent Agenda

**C. Proposed Addition to Development Fee Schedule**

Ms. Hope explained in late 2013 the Council approved a resolution to update development fees. It was recently discovered the Violation Compliance Fee (\$240 or up to 5 times the permit fee) had been inadvertently omitted from the updated fee schedule. The fee is the same as in the previous schedule.

Action: Schedule on Consent Agenda

**D. Public Comments**

**Chuck Gold, Edmonds**, explained the trench solves all the problems, benefits everyone and is the least expensive option. There have been no negative comments other than train hobbyists who say they will miss seeing the trains. He referred to their website: [www.Edmondstraintrench.net](http://www.Edmondstraintrench.net).

The meeting was adjourned at 6:25 p.m.