

FINANCE COMMITTEE MEETING MINUTES
June 10, 2014

Councilmembers Present

*Councilmember Kristiana Johnson
Council President Diane Buckshnis*

Staff Present

*Scott James, Finance Director
Jeannie Dines, Recorder*

The meeting was called to order at 6:25 p.m. Councilmember Johnson advised the order of the agenda items would be reversed.

C. Washington State Local Government Investment Pool (LGIP) Resolution

Mr. James reviewed materials in the packet including the resolution, Transaction Authorization Form and prospectus, explaining LGIP is providing participants the prospectus as a result of recently amended WACs. By signing the updated resolution, the governing body acknowledges it has received, read and understood the prospectus. He described how funds accumulate in the LGIP, how transfers are made and funds invested the Snohomish County Pool.

Action: Schedule on Consent Agenda

B. Report of the Edmonds Public Facilities District (EPFD)

Councilmember Johnson explained the Interlocal Agreement requires quarterly reports to City Council. The intent is to have a quarterly report presented to the Finance Committee and forwarded to the City Council on the Consent Agenda and an annual report made to the full Council.

Public Facilities District/Edmonds Center for the Arts (ECA) Executive Director Joe McIalwain distributed and reviewed a Management's Discussion and Analysis, Financial Statements, and notes to the Financial Statement as well as a 5-year Comparative Analysis illustrating the growth and change of the EPFD over the last 5 years. He described their improved cash position this year compared to last year due to increased contributed revenue and ticket sales.

Dr. Peter Knutsen, ECA Board Member/ECA Finance Committee Chair, reviewed the 5 year comparative analysis, pointing out increases in operating revenue each year. He also reviewed cash flows from operating activities, sales tax rebates and intergovernmental receipts; principal payments on long term debt; and net cash borrowed from the City. Mr. McIalwain anticipated the PFD will need to borrow \$160,000-\$170,000 from the City in 2014 for debt payments. Council President Buckshnis requested long term projections and trends.

PFD Board President Rob Rinehart was also present.

Action: Schedule this report on Consent Agenda. Schedule 2 nd quarter report at August Finance Committee meeting.
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A. 2014 April Budgetary Financial Report

Mr. James reviewed the report, noting there were few remarkable items. Councilmembers complimented Mr. James on the addition of footnotes that describe anomalies.

Mr. James responded to Councilmembers' questions and discussion ensued regarding the report, upgrading the Chamber audio/visual equipment, upgrading the City Hall phone system, increases in development-related revenue, underspending that was reported in 2014 budget as revenue, and surveying the condition of City buildings.

Action: Schedule on Consent Agenda

D. Public Comment – None

The meeting was adjourned at 7:35 p.m.