

DRAFT MINUTES

Public Works, Parks and Planning Committee Meeting March 11, 2014

Elected Officials Present:

Council Member, Diane Buckshnis
Council Member, Joan Bloom
Council Member, Thomas Mesaros

Staff Present:

Phil Williams, Public Works Director
Rob English, City Engineer
Carrie Hite, Parks, Rec & Cultural Services Director
Rob Chave, Acting Development Services Director
Stephen Clifton, Community Services/Economic
Development Director

The committee convened at 7:05 p.m.

A. Continued discussion on potential changes to the MP2 zone, affecting the former Unocal lower yard.

Council member Bloom introduced the topic by handing out minutes of the February committee meeting and noting this was a continuation of that discussion. Tim Smith, representing DOT/Washington State Ferries, summarized that after the February meeting he had met with DOT executives and had discussed the Edmonds Crossing project and whether removing residential uses from the MP2 zone would cause any concerns. Mr. Smith stated that their conclusion was that they would not object to such a change in the MP2 zone. Upon questioning, Mr. Smith stated that commercial uses were a necessary part of the project, and that the State Legislature had insisted that DOT configure projects to help support ongoing maintenance – commercial uses would specifically help support maintenance and operation of the Edmonds Crossing terminal, and were therefore a necessary component of the project. For that reason, DOT would object to a change to a public zone that didn't allow commercial uses. Mr. Smith also noted that a change to public use would mean that DOT would have to revisit the sales agreement with Union Oil. Mr. Chave confirmed that a P-Public Use zone didn't allow for commercial uses, and that would be a problem. Mr. Clifton confirmed that the level of cleanup on the lower yard was tied to the zoning, and that a change to public use zoning would have an impact on the level of cleanup and the timing of the project. Larry Martin, an attorney representing Union Oil was invited to speak, and he also stated that Union Oil would not be opposed to a change in the zoning that only removed residential uses from the MP2 zone; they would not object so long as the uses needed by DOT were still allowed in the zone. The Committee discussed process, agreeing that the proposal to remove residential uses from the MP2 zone should be moved to the full Council to consider referring the proposal to the Planning Board to begin the public process.

ACTION: Move to full Council to consider referring the proposal to remove residential uses from the MP2 zone to the Planning Board.

B. Senior Center Strategic Planning Process and Proposed Resolution.

Farrell Fleming, Senior Center Executive Director, and Phil Lovell updated the Committee on the center's process for planning for a new facility. They are now 6-7 years into their current 20-year lease and are looking to the future for a new building that would enhance the center and its services. Mr. Fleming noted that the center is a relatively low cost operation, comparing the center's current \$60,000/year operating grant to the \$500,000 that the Lynnwood center needs to operate. The intent of the center is to raise all of the money it needs for the project, but they

would need the City's support in seeking that funding. They are currently in the feasibility stage of the project, and are before the Committee to make sure there is coordination with the City. Responding to questions, Mr. Fleming noted that the proposal would be an entirely new building, not a remodel of the existing one. Council President Buckshnis noted that this topic is on the Council's retreat agenda, and that a Council Resolution would be prepared for Council supporting the center's planning and fund raising efforts.

ACTION: N/A

C. Review current sign code for potential amendment and/or enforcement options.

Council President Buckshnis introduced the subject noting that a citizen had approached Council with a series of concerns about signage – particularly A-frame or sandwich board signs -- and its growing negative visual effects in the city. Mr. Chave noted that while the code reorganization process emphasized improved organization and consistency of the codes, there were a couple of subjects that clearly needed major re-writes and updating: the sign code was one set of regulations that did need a major overhaul. Mr. Chave noted that while many of the dimensional standards seemed to be fine, temporary signs were one area that did warrant a review. He noted that the current code was developed by the City Attorney's office at the time, and that the Council had established the current policies regarding temporary signage. Some of these provisions were causing enforcement problems due to the way they were written. He noted that from experience there will be divergent views on how signage should be regulated, and that the Planning Board would probably want to do a fairly extensive outreach to make sure all views were being considered. The Committee agreed that the sign code should be a priority, and the issue should be highlighted to the full Council so that it could be referred to the Planning Board.

ACTION: Move to full Council to consider referring the sign code to the Planning Board for study and a recommendation.

D. City Park Project Update.

ACTION: This was deleted at the beginning of the meeting.

E. Frances Anderson Center Accessibility Upgrades Project Acceptance.

Mr. Williams explained the two Change Orders on the project that the approved management reserve covered.

ACTION: Councilmembers Bloom & Mesaros voted to place the item on the consent agenda for approval.

F. Report on final construction cost for SR 99 International District Enhancement Project and acceptance of project.

Mr. Williams reported on the final construction costs and answered questions about the project.

ACTION: Moved to consent agenda for approval.

G. Report on final construction cost for the 76th Ave W Temporary Asphalt Overlay Project and acceptance of project.

Mr. Williams reported on the final construction costs and answered questions about the project.

ACTION: Moved to consent agenda for approval.

H. Report on final construction costs for 76th Ave W Watermain Replacement Project and acceptance of project.

Mr. Williams reported on the final construction costs and answered questions about the project.

The committee requested the item be presented to the City Council on the March 18th, since Change Order No. 1 will be reimbursed by the City of Lynnwood.

ACTION: Item will be moved to consent agenda for approval.

I. Report on final construction costs for the Interurban Trail Project and acceptance of project.

Mr. Williams reported on the final construction costs and answered questions about the project.

ACTION: Moved to consent agenda for approval.

J. Authorization for Mayor to sign a Local Agency Agreement with WHPacific for the Five Corners Roundabout Project.

Mr. Williams described the construction management and material testing services in the proposed contract with WHPacific for the Five Corners Roundabout project. The professional services are needed during the construction of the Roundabout, which is scheduled to begin in spring 2014. Council President Buckshnis requested an update on the Five Corners Roundabout Project at a future council meeting.

ACTION: Moved to consent agenda for approval.

K. Authorize the Mayor to sign a Professional Services Agreement with Shannon & Wilson for tasks to complete the Final Feasibility Study for the Willow Creek Daylighting/Edmonds Marsh Restoration Project.

Mr. English provided a brief summary of the consultant selection process and the purpose of the study. Councilmember Buckshnis provided information on the project and recommended the study include budget for optional tasks A and B.

ACTION: Item will be presented to the City Council with a recommendation to include budget authority for optional tasks A and B.

L. Traffic Impact Fee Annual Report

Mr. English reviewed the report and answered questions about how the impact fees are collected and spent. Councilmember Buckshnis requested a presentation at a future Council Meeting on traffic impact fees.

ACTION: Schedule a presentation at a future City Council meeting.

M. Public Comments

The meeting adjourned at 8:10 pm.