

EDMONDS CIVIL SERVICE COMMISSION
MINUTES
CIVIL SERVICE COMMISSION MEETING
Regularly Called Meeting

August 7, 2013

Commissioners present: H. Scott McEwen
 Michael Shimer

Others present: Assistant Chief of Police Jim Lawless
 Secretary & Chief Examiner Mary Ann Hardie

CALL TO ORDER

Commissioner H. Scott McEwen (Acting Chair) called the meeting to order at 7:00 pm. Chair David Bracilano was unable to attend the meeting.

MINUTES

The minutes of the May 15, 2013 meeting were reviewed by the Commissioners. Commissioner McEwen made a motion to approve the minutes for May 15, 2013 and Commissioner Michael Shimer seconded the motion. The motion carried.

CORRESPONDENCE

None.

POLICE BUSINESS

Review and Approval of Eligibility List for Entry Level Police Officer

Assistant Chief of Police (ACOP) Jim Lawless stated that the candidates on the current list before the Commission were interviewed on April 11, 2013 and that there will be another round of oral board interviews [to be scheduled] that will result in another updated eligibility list to be brought forward at an upcoming meeting for the Commission's approval. There was a short discussion that followed by the Commission about the volume of applicants and career interests expressed by some of the applicants. Commissioner Shimer made a motion to approve the July 19, 2013 Entry Level Police Officer Eligibility List. Commissioner McEwen seconded the motion. The motion carried.

ACOP Lawless further explained that there were two individuals from the previous eligibility list who were hired (Officer Stephen vanDoorn and Officer Patrick Clark) in June 2013 and who will be starting at the training academy tomorrow. Additionally, Officer(s) Nicholas Bickar and Daniel Strong recently completed full time officer training a few months ago and have been doing very well. ACOP Lawless stated that there is currently one commissioned opening in the department as one officer resigned in July 2013.

Acknowledgement of successful completion of probationary period for Sergeant Michael Richardson

ACOP Lawless stated that Sergeant Michael Richardson had recently successfully completed his Sergeant probationary period on June 16, 2013 and that he has been a strong and solid officer. Commissioner McEwen expressed congratulations to Sergeant Richardson on behalf of the Commission for the successful completion of his probation.

Sergeant promotion

ACOP Lawless explained that the Sergeant Eligibility List, which had been extended previously by the Commission, was extended. On June 30, 2013, former Sergeant John Cameron retired and Officer Joshua McClure was promoted to Sergeant to fill former Sergeant Cameron's position vacancy on July 1, 2013.

Upcoming Corporal Assessment Center

ACOP Lawless stated that the current Police Corporal Eligibility List had expired. For this reason, there is a Corporal Assessment Center scheduled for October 2, 2013. The application deadline date for candidates is August 31, 201 and there is an Assessment Center briefing for candidates scheduled in September 2013 included a mandatory written test [as part of the testing process] on that day. ACOP Lawless stated that the Public Safety Testing (PST) was being used for this process as has been used in the past.

ACOP Lawless explained that, depending on arbitration decision (as to whether or not a Sergeant's demotion was upheld by the arbitrator) as well as the upcoming retirement of another Sergeant, combined with the knowledge that the top candidate on the Sergeant Eligibility List is a Police Corporal, there would be a need for an Assessment Center. There was further discussion that followed by the Commission about the Assessment Center testing process.

NEW BUSINESS

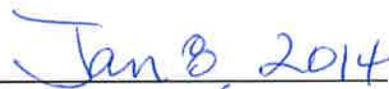
None

OTHER

The meeting adjourned at 7:20 pm.



H. Scott McEwen, Commissioner (Acting Chair)



Date



Mary Ann Hardie, Secretary and Chief Examiner



Date