

**City of Edmonds  
Edmonds Memorial Cemetery Board Minutes  
October 17, 2013**

**CALL TO ORDER:**

The meeting was called to order by Chairperson Lisa Palmatier at 4:00pm at the Anderson Center.

**Members Present**

Melinda Beck  
Dale Hoggins  
Lisa Palmatier

**Staff Absent**

Rich Lindsay (EXC)

**Members Absent**

Sally Harrison (Resigned)  
Melissa Johnson (EXC)  
Patrick Kelly (ABS)  
Dwayne Weiss (EXC)

**Guest**

Bob Stevenson

**APPROVAL OF MINUTES**

The minutes of September 19<sup>th</sup> meeting could not be approved due to no quorum. (They will be approved at the November meeting.)

**FINANCE REPORT for Month ending August 31, 2013:**

Beginning Cash Balance-----\$	40,137.41
Receipts-----\$	20,998.80
Investments and Transfers-----\$	2.83
Disbursements-----\$	10,758.79
Ending Cash Balance-----\$	47,592.81
Memorial Gift Fund-----\$	2,784.44
Grand Total-----\$	50,380.25

**STAFF REPORT-- Submitted by Cliff Edwards (Presented by Palmatier)**

Sales and Services from September 19 to October 17, 2013:

	<b>Month</b>	<b>Year to Date</b>	<b>Goal</b>
Grave Sales	3	15	40
Burials	7	35	55
Niche Sales	3	17	25
Inurnments	1	20	25

Cliff reported that there will not be a Veterans' Military Tribute Program in October because the Army National Guard did not receive a list of Veterans to be honored from the government this month.

Lisa said that Cliff asked about putting a Cemetery ad in the Edmonds Woodway Boys and Girls Basketball program. It is \$235 for 1/8<sup>th</sup> page or \$125. for 1/16<sup>th</sup> page. The Board did not have a quorum to act on it, and we do not know the balance of the advertizing budget. Rich will talk to Cliff about it.

**OLD BUSINESS:****Monthly Distribution of Cemetery Brochures:**

Dwayne took them to Rock of Hope Church and Lisa took them to Faith Community Church. Melinda will take them this month to Edmonds Open Bible Church and to the Edmonds Church of God.

**Veterans' Day Event:**

Dale and Betty Gaeng will lead the event on November 11<sup>th</sup> at 11:00am at the Cemetery. Dale will give a Public Service Announcement at the City Council meeting on Tuesday, October 22<sup>nd</sup>. The 8 gravestones by the flag pole will be honored. They will visit selective sites to represent the Veterans of all the wars. There are 400 Veterans in the Cemetery. They will hand out the 2 Cemetery brochures to the visitors at this event. Lisa will do a press release.

**Monthly National Guard Ceremony:**

Fred Apgar said that the VFW and the Legion will buy the a 3 foot by 8 foot banner and put it up at the Cemetery one week before the Ceremony. Melissa and Fred will work on the wording for the banner. Chris Edwards is part of the Memorial Team for The National Guard.

**NEW BUSINESS:****2014 Cemetery Board Nominations:**

This item will be put on the November agenda. By Email, Sally said that she is resigning due to family issues. Lisa thanked her for her service. In January, Lisa and Melinda will not be continuing when their terms expire after 6 years on the Board. Dale will make a pitch for new Cemetery Board members at the City Council Meeting.

**2014 Advertizing:**

Melissa reported that the Cemetery ad is on all 3 sites of myedmondsnews.com.

**Cemetery Surveys:**

Sarah Cocker reported that two surveys were received in December 2012, one in February 2013, and four in May 2013. None have been sent since May. Maybe Cliff is not bringing the needed information from the receipts to Sarah. Rich should talk to Cliff about this.

**ADJOURNMENT**

The meeting was adjourned at 5:45pm.  
Minutes submitted by Melinda Beck, Secretary.

**NEXT MEETING**

Thursday, November 21, 2013 at 4:00pm in Room 113 at the Anderson Center.