

**City of Edmonds**  
**Edmonds Memorial Cemetery Board Meeting Minutes**  
**November 20, 2014**  
**Frances Anderson Center, Rm. 113**

**Call to Order**

Chairperson Melissa Johnson called the meeting to order at 4:15pm

**Members Present**

Patrick Kelly  
Jerry Janacek  
Melissa Johnson  
Dale Hoggins

**Staff Present**

Cliff Edwards  
Rich Lindsay

**Members Absent**

**Guests**

Peggy Irwin  
Joan Longstaff  
Susan Cyr

Susan Cyr met with Cliff, Rich and the board members present to discuss the burial of her son's ashes in the cemetery. Cliff and Rich were able to satisfactorily answer her questions and grant her request for the way in which she wanted the ashes to be buried.

**Approval of Minutes**

Minutes from March 2014 to October 2014 approved (Janacek/Kelly)

**Finance Report for Month ending October 31, 2014**

Beginning Cash Balance-----	\$	96,612.39
Receipts-----	\$	16,740.00
Investments and Transfers-----	\$	22.99
Disbursements-----	\$	12,100.04
Vouchers Payable-----	\$	1,274.54
Ending Cash Balance-----	\$	97,102.36
Memorial Gift Fund-----	\$	2,898.44
Grand Total-----	\$	100,000.80

**Staff Report**

Rich Lindsay reports that Cliff will have a seasonal employee from November 24 to the end of January.

Cemetery Rules and Regulations are being reviewed and rewritten by Rich and Renee McRae; will be presented to the board when completed.

The city code for the Cemetery Board is being rewritten and reviewed by the city attorney and will be presented to the board when completed.

## **Sales Report – Cliff Edwards**

Sales and Services from August 21, 2014 to September 18, 2014

	<b>Month</b>	<b>Year to Date</b>	<b>Goal</b>
Grave sales	0	22	40
Burials	6	52	55
Niche Sales	0	7	25
Inurnments	2	12	25

### **Old Business**

#### **New Business**

The board unanimously voted Peggy Irwin and Joan Longstaff to the Cemetery Board, they will be recommended to the Mayor for confirmation.

Cemetery Board elections for 2015 officers - the board voted as follows:  
Jerry Janacek Chairperson; Melissa Johnson and Dale Hoggins Co-chairs;  
Peggy Irwin Secretary (Kelly/Hoggins)

#### **Announcements**

We will start Memorial Day planning in January. Melissa and Dale to update the Memorial Day Spreadsheet for the January 15, 2015 meeting  
There is no meeting in December.

#### **Adjournment**

The meeting was adjourned at 5:09pm

#### **Next Meeting**

Thursday January 15, 2015 at 4pm; Frances Anderson Center, Rm.113