CITY OF EDMONDS
EDMONDS MEMORIAL CEMETERY BOARD MINUTES
MAY 17, 2012

CALL TO ORDER
The meeting was called to order by Chairperson Melissa Johnson at 4:02pm at the Anderson Center.

MEMBERS PRESENT
Melinda Beck
Sally Harrison
Dale Hoggins
Melissa Johnson
Patrick Kelly
Lisa Palmatier

STAFF PRESENT
Cliff Edwards
Rich Lindsey

STAFF ABSENT
Carrie Hite (EXC.)

MEMBERS ABSENT
Bob Stevenson (EXC.)

APPROVAL OF MINUTES
Minutes of April 19, 2012 were approved (Hoggins/Harrison).

FINANCE REPORT FOR MONTH ENDING April 30, 2012.

Beginning Cash Balance----------	$	77,180.98
Receipts----------	$	8,571.60
Investments and Transfers----------	$	7.49
Disbursements----------	$	11,953.20
Ending Cash Balance----------	$	73,806.87
Memorial Gift Fund----------	$	2,569.44
Grand Total----------	$	76,376.31

STAFF REPORT---Cliff Edwards
Sales and services for the month ending April 19, 2012

	Month	Year-to-date	Goal
Grave sales	2	12	45
Burials	5	16	55
Niche sales	0	6	25
Inurnments	2	5	25

Cliff has **trimmed** around the headstones, **weeded** the flowerbeds, and **mowed** for Memorial Day. Cliff and Dave will put out the **crosses** on the Veterans' graves.

Rich Lindsey
The quote for the **Traffic Barriers** for the materials for the metal or concrete posts with chains is down to $4500 from $8200. It will be done in-house. We will pay for the materials, but not the labor. Engineering has no time to do it until Winter.
Rich said that the **new seasonal helper**, Jacob Easley, has started. He has worked at other cemeteries on the peninsula.
Dave planted **flowers** at the intersection and around the flagpole today.

NEW BUSINESS
Melissa reprted that we received $63 from a Donation Jar at the Saturday Market to be added to the Memorial Gift Fund balance.
Lisa reported that for **a listing** for **the Annual Guide to Edmonds**,an insert for the Beacon, the price is $35. A 1/6th page ad is $350. It was moved and seconded(Beck/Palmatier) that we buy the $35 listing. The motion passed.

OLD BUSINESS

Patrick reported that all groups are on-board for the **Memorial Day Event**. The **Programs** are printed. He has met with Blaise Lamb, an EWHS student, who will read Erv Schmodt's story about being on the ship "California". Patrick put Erv's story in the first person.

Dale went to the Tuesday City Council meeting and his announcement about the Memorial Day Program will be on Channel 21. Dale has contacted the groups involved in the day's event. The National Guard Honor Guard comes from Bellingham and will need to return to another event in Bellingham that day.

Esther's plaque was passed around.

Melissa, Dale, Patrick, and Sally will meet on May 24th at 9:00 AM to firm up details for the program.

Patrick and Sally will check with Walnut Street Coffee and QFC about donating the coffee.

The Elks' Emblem Club will furnish the cookies.

Lisa put press releases in The Herald, The Beacon, and myedmonds.com.

Cliff will put out cones to keep the cars from parking on the lawn.

Lisa said that Chris with the sound system will be there 2 hours ahead of time.

The 2 banners for Memorial Day have been put on the Cemetery's fence.

Rich and Cliff will have parking blocked off on 9th Avenue for the National Guard to park.

SATURDAY MARKET RECAP--It went well . $63 was donated. We ran out of flyers. Lisa will print more next year.

Concerning recruiting **New Board Members**, Greg Sarvis said he would be willing to be on the Board again after he changes jobs.

There was more discussion a **donation jar**. It was decided not to have one for Memorial Day, but to definitely have one for the Walk Back in Time.

For the **Walk Back in Time**, it will be the same format with the tour leaders dressing up. The audience will see the ghosts standing at the respective graves. The crowd will be split up into 3 sections.

After the Walk Back in Time, we will talk about the **cemetery price lists** and perhaps about if the Edmonds Memorial Cemetery can still have **a sale** of plots and niches.

ADJOURNMENT: Motion to adjourn made by Palmatier/Hoggins at 5:10 PM.
Minutes submitted by Melinda Beck, Secretary.

NEXT MEETING: Thursday, June 21, 2012 at 4:00 PM in Room 113 at Anderson Center.