

City of Edmonds
Edmonds Memorial Cemetery Board Minutes
May 15, 2014
Frances Anderson Center, Rm. 113

Call to Order

The meeting was called to order by Chairperson Melissa Johnson at 4:00pm

Members Present

Dales Hoggins
 Jerry Janacek

Staff Present

Rich Lindsay
 Cliff Edwards

Members Absent

Patrick Kelly (excused)
 Dwaine Weiss (excused)

Approval of Minutes

Minutes from April reviewed, no changes recommended.

Finance Report for Month ending February 28, 2014

Beginning Cash Balance-----\$	75,326.31
Receipts----- \$	9,889.20
Investments and Transfers-----\$	22.40
Disbursements-----\$	13,895.70
Vouchers Payable-----\$	0
Ending Cash Balance----- \$	71,342.21
Memorial Gift Fund----- \$	Information not provided
Grand Total----- \$	Information not provided

Finance Report for Month ending March 31, 2014

Beginning Cash Balance-----\$	71,342.21
Receipts----- \$	13,056.40
Investments and Transfers-----\$	26.81
Disbursements-----\$	10,485.82
Vouchers Payable-----\$	0
Ending Cash Balance----- \$	71,342.21
Memorial Gift Fund----- \$	2,898.44
Grand Total----- \$	73,939.60

Sales Report – Cliff Edwards

Sales and Services from April 18 to May 15, 2014

	Month	Year to Date	Goal
Grave sales	3	11	40
Burials	8	24	55
Niche Sales	1	3	25
Inurnments	2	4	25

Cliff reports that the Memorial Day announcement banners are now posted on the fence along 100th.

There will be no Veteran's Memorial Tribute Ceremony for the month of May as our Memorial Day Ceremony is the day before the Tribute Ceremony.

911 was called to report a small fire set on one of the benches in the cemetery; Facilities will repair and paint the bench plus paint the other benches as well.

Someone ran a car into the Hard Top Canopy damaging it; Cliff was able to repair the structure however sometime in the future he will need to order a new top for it. It is functional for now.

Carrie Hite would like us to make an announcement at the Memorial Day Ceremony about the new Veterans Plaza dedication at the Public Safety Complex scheduled for 1pm on Monday May 26th.

The Cemetery irrigation system has been turned on; Flowers will be planted by the City Flower Program.

Staff Report

- Thank you to Rich Lindsay for working with the Finance Department to make the changes that the board requested on our Transaction Summary.
- The damaged fence along 100th has been repaired.
- Rich will continue to seek bids for the Cemetery Survey Project; estimated timing for beginning this project is in 2015.

Old Business

- Discussed the upcoming Memorial Day Ceremony and worked on more details for the day.
- Discussed the Walk Back in Time; Patrick Kelly's daughter is helping to research some women for our presentation. We will need to schedule a couple of extra meetings to plan the WBinT for July.

New Business

- Senior Health Fair – was successful for us to have a booth; a fair amount of people stopped by with questions
- It was decided that the Mountlake Terrace HS Health Fair is not a good venue for us to have a booth at; the event was poorly attended and not many people stopped by our booth. We were handing out flyers advertising Memorial Day and the Walk Back in Time.

Announcements

Dale Hoggins let us know that the new Commander of the VFW Post #8870 Is Jim Blosssey.

Adjournment

The meeting was adjourned at 5:10

Next Meeting

Thursday June 19, 2014

