

**City of Edmonds  
Edmonds Memorial Cemetery Board  
Meeting Minutes  
March 19, 2015  
Frances Anderson Center, Room 113**

**Call to Order**

The meeting was called to order at 4:03 pm

**Members Present**

Dale Hoggins, Melissa Johnson, Joan Longstaff and Peggy Irwin were present. Patrick Kelly and Jerry Janacek were excused.

**Staff Present**

Rich Lindsay and Cliff Edwards

**Approval of Minutes**

There was not a quorum to approve the February, 2015 minutes so they will be reviewed at the April meeting.

**Financial Report**

Sales and Services from February:

	Month	YTD	Goal
Grave Sales	4	6	40
Burials	5	11	55
Niche Sales	1	6	25
Inurnments	4	6	25

**Chair's Report**

1. We need to find one more board member.
2. Jerry procured name tags for Peggy and Joan.
3. Cliff continues to get great reviews on our customer satisfaction surveys.

**Staff Report**

Cliff brought up the subject of what insurance covers damage to headstones. We will pursue that issue.

Rich reports that the street banners are done, and also the cemetery rules and regulations are still in progress.

**Old Business**

The changes to the brochures for the Memorial Day ceremony were reviewed. Cynthia will do a press release and invite dignitaries.

The theme for "Walk Back in Time" will be the 125<sup>th</sup> anniversary of Edmonds history.

**New Business**

We were reminded by Cynthia that we should use our City issued email addresses for City business.

**Announcements**

None

**Adjournment**

The meeting was adjourned at 5:08 pm

**Next Meeting:**

April 16, 2015