

**City of Edmonds  
Edmonds Memorial Cemetery Board Meeting Minutes  
July 17, 2014  
Frances Anderson Center, Rm. 113**

**Call to Order**

The meeting was called to order by Chairperson Melissa Johnson at 3:10pm

**Members Present**

Dales Hoggins  
Jerry Janacek

**Staff Present**

Cliff Edwards

**Members Absent**

Patrick Kelly (excused)  
Dwayne Weiss (excused)

**Approval of Minutes**

Minutes from June were reviewed, no changes recommended.

**Finance Report for Month ending June 30, 2014**

Beginning Cash Balance-----	\$	73,160.55
Receipts-----	\$	4,700.70
Investments and Transfers-----	\$	27.57
Disbursements-----	\$	13,561.18
Vouchers Payable-----	\$	140.38
Ending Cash Balance-----	\$	64,468.02
Memorial Gift Fund-----	\$	2,898.44
Grand Total-----	\$	67,366.46

**Sales Report – Cliff Edwards**

Sales and Services from June 19, 2014 to July 17, 2014

	<b>Month</b>	<b>Year to Date</b>	<b>Goal</b>
Grave sales	0	12	40
Burials	2	33	55
Niche Sales	0	3	25
Inurnments	1	6	25

**Staff Report**

There will be no Veterans Memorial Tribute Program for the month of July.

**Old Business**

- Clarified Vouchers Payable for the board as well as a questioned US Bank charge.
- Discussed whether to continue with our Satisfaction Survey and it was decided that it provides good information to us; we will continue sending them out as in the past.

**New Business**

- Re-cap of the Walk Back in Time – all agreed that it went well. We had approximately 50 attendees and got good feedback from them. A huge thank you goes to Caitlin Kelly with the Edmonds Historical Museum for her participation and help with the Walk. Melissa will send her a ‘thank you’ note in the mail.
- We had two inquiries for board positions during the Walk – Peggy Irwin and Joan Longstaff. Melissa will follow up with them and invite them to the August Board Meeting.
- Dale Hoggins asks that we clarify with Carrie Hite as to whether a prospective board member needs to be an Edmonds resident since this has been a recent question within other Edmonds City Boards.

**Announcements****Adjournment**

The meeting was adjourned at 3:50

**Next Meeting**

Thursday August 21, 2014 at 4pm; Frances Anderson Center, Rm.113