

**Edmonds Cemetery Board Minutes
November 15, 2012**

The meeting was called to order at 4:05 pm by Melissa Johnson.

Members present were Melinda Beck, Dale Hoggins, Melissa Johnson, Lisa Palmatier, and Bob Stevenson.

Members absent were Sally Harrison and Patrick Kelly.

Staff present was Rich Lindsay.

Minutes of the October 18, 2012 meeting were approved Hoggins/Stevenson.

There was no financial report for October.

Cliff's Staff Report:

Grave Sales 2, Burials 7, Niche Sales 2, Inurnments 2.

1. Rich will look into the status for the cost of a fireproof safe.
2. "Perpetual Care" name change is needed on the cemetery's web site.
3. Rich will give Cliff a copy of Edmonds Cemetery's Rules and Regulations from Sue Johnson.

Rich's Report:

1. The C.D.'s were closed out in 2008 to the state pool investment account and some to Opus Bank, and rolled over to the LGIP Account. Three Hundred Thousand dollars are in the 137 account.
2. No lost money for Edmonds Cemetery was located from the state.
3. Home Security Systems run \$200 - \$300 plus.
4. Cliff should back up his computer files on a flash drive.
5. We should put Edmonds Cemetery brochures at Edm. Methodist Church and other churches.

Old Business:

1. Lisa said that the 2012 Dex Ad's cemetery's web site address is wrong. Next time we will have just the cemetery's phone number and street address.
2. The discussion on cemetery prices was tabled until the January 2013 meeting due to two board members absent for this meeting.
3. Bob Stevenson is retiring from the Cemetery Board after this meeting. He will write a letter of resignation to Melissa to file.
4. Teresa at myedmondsnews.com will advertize the board openings.
5. Dale reported that over 25 people attended the Veterans' Day Program at the cemetery.

New Business:

1. For board positions, Lisa Palmatier will be co-chairperson, run the meetings and write the agenda. Melissa Johnson will be co-chairperson and write the quarterly reports. Melinda Beck will be the secretary. Bob moved and Dale seconded that these nominations be approved. Motion passed.
2. Melissa had a copy of the Edmonds City Code listing the Powers of the Cemetery Board. She wants to know how we can be included in the city's calendars, events, and marketing. Rich recommended the Board list things we can do and list things that need to be delegated. Dale said that the city has never told us what are the city's expectations of the board.

The meeting was adjourned at 5:30 pm Palmatier/Hoggins.

The next meeting will be Thursday, January 17, 2013 at 4:00 pm in Rm. 113 at Anderson Center.