

**CITY OF EDMONDS
EDMONDS MEMORIAL CEMETERY BOARD MINUTES
September 20, 2012**

CALL TO ORDER

The meeting was called to order by Acting Chairperson Bob Stevenson at 4:00pm at the Anderson Center.

MEMBERS PRESENT

Melinda Beck
Dale Hoggins
Patrick Kelly
Bob Stevenson

Members Absent

Sally Harrison (EXC.)
Melissa Johnson (EXC.)
Lisa Palmatier (EXC.)

STAFF PRESENT

Rich Lindsay

STAFF ABSENT

Carrie Hite (EXC.)
Cliff Edwards (EXC.)

APPROVAL OF MINUTES

Minutes of July 18, 2012 were approved (Hoggins/Kelly) as amended. (Edmonds Memorial Cemetery's niches sell from \$1450-\$4,950.)

FINANCE REPORT FOR MONTH ENDING August 31, 2012.

Beginning Cash Balance-----	\$	72,784.77
Receipts-----	\$	15,938.10
Investments and Transfers-----	\$	9.96
Disbursements-----	\$	30,168.08
Ending Cash Balance-----	\$	75,792.79
Memorial Gift Fund-----	\$	2,587.44
Grand Total-----	\$	78,380.23

STAFF REPORT Submitted By Cliff Edwards

Sales and services for the month ending September 20, 2012

	Month	Year-to-date	Goal
Grave sales	9	30	45
Burials	7	37	55
Niche sales	1	14	25
Inurnments	4	11	25

Jake, the Summer helper, twisted his ankle and did not return to work. He was terminated, so the hand railing of the Columbarium did not get painted. Jake did 100 feet of approximately 850 feet of the railing. Perhaps an Eagle scout can do the railing for their Eagle project.

Rich Lindsay

Cliff will not be attending some of the Board meetings. Carrie and Rich met with Cliff about this. Cliff will see that his reports will be sent to the monthly meetings.

Old Business

Today Cliff and Rich talked about getting an **alarm system** for the Cemetery and maybe put it on the City's account. Rich will look into it.

There are **trees that need to come down** at the Cemetery. There is a pine tree by the East exit off of 100th Ave. that is too high and is by the power lines. There is a dead hemlock tree near a house. And there is another tree on the far west end by the fence that needs to be removed. The trees need to be removed by a certified tree service. Rich has worked with Alpine Tree Service before. Dale moved and Melinda seconded that Rich hire Alpine Tree Service to remove the trees for about \$1000. The motion passed.

The **Office sandwich board sign** will be left out on the corner permanently. It will be a marketing ploy used as a directional sign pointing toward the Sales Office.

The **Traffic Barrier** will be done this Winter. The cheapest way is to use concrete poles with chains through them. Public Works will make them.

New Business

Melissa and Bob met with **Bill Lambert** who is the President of the South County Historical Society. He will be on the October agenda to help the Cemetery Board advertize The Walk Back in Time and Memorial Day events and tie them together.

Lisa and Patrick will discuss **Cemetery Prices** at the October meeting.

Betty Debach Gang and Dale will do a **walkabout** on Sunday, November 11th, **Veterans' Day**. Last year 45 people attended it.

From the meeting with Carrie, they talked about putting **Cliff's salary in the General Fund** for one more year. There also needs to be **better record keeping** for the Cemetery.

ADJOURNMENT: Motion to adjourn made by Kelly/Hoggins at 5:05 PM.
Minutes submitted by Melinda Beck, Secretary.

NEXT MEETING: Thursday, October 18, 2012 at 4:00 PM in Room 113 at Anderson Center.